

F.No.8-A/Policy(Recog.)/2009/RCI

17<sup>th</sup> October, 2017

To,  
All Principal Secretaries /Secretaries  
State Government/UT Administrations dealing with disability

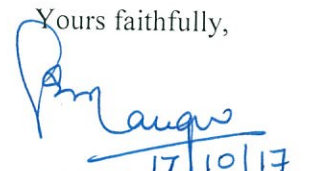
**Sub: Guidelines for issuance of No Objection Certificate (NOC) from the academic session 2019-20 onwards – reg.**

Madam/Sir,

It is to apprise you that the Rehabilitation Council of India has been constituted for regulating and monitoring the training of rehabilitation professionals and personnel promoting research in rehabilitation and special education and the maintenance of Central Rehabilitation Register vide Rehabilitation Council of India Act, 1992 and its amendment Act of 2000.

The Council in its 76<sup>th</sup> meeting of Executive Committee held on 29<sup>th</sup> August, 2017, has decided to obtain No Objection Certificate (NOC) by States/UT's Administrations for any NGO to run the approved training programme of this Council in the area of disability as it is mandated in the RCI Act, 1992 and its subsequent regulations. It has also been decided that from the academic session 2019-20 onwards the NOC shall be acceptable only in the prescribed format/procedure of this Council which is enclosed herewith for your perusal.

You are therefore, requested to direct your field officers to submit reports according to the prescribed format of the Council and facilitate you to send the NOC on the format prescribed for this purpose to this Council within the last date as stipulated in the advertisement notice of new courses of this Council from time to time.

Yours faithfully,  
  
17/10/17  
(S. K. Srivastava)  
Member Secretary

Copy to :

- (i) PA to CP – for perusal of CP Sir
- (ii) PS to MS
- (iii) To all approved training institutes of RCI by email
- (iv) RCI website

Rehabilitation Council of India  
(A Statutory Body under the Ministry of Social Justice & Empowerment)  
Department of Empowerment of Persons with Disabilities)  
B-22, Qutub Institutional Area, New Delhi 110 016

Guidelines

FOR ISSUANCE OF NO OBJECTION CERTIFICATES BY THE STATE GOVERNMENT  
(NOC) TO INSTITUTIONS DESIROUS TO CONDUCT RCI APPROVED COURSES

1. In order to address the difficulty in providing NOC to the institutions desirous of conducting RCI approved courses from State Government/Union Territory Administration authorities. RCI has earlier issued guidelines to facilitate the process of giving NOC in 2013. In the light the various developments and changes in the system of accreditation and recognition of courses from RCI the following revised guidelines are hereby prepared for providing for giving State NOC to NGO's.
2. As per Rehabilitation Council of India Regulation of 27<sup>th</sup> March, 1997 Section 24(2) and (3) to obtain approval of the Council, the institution desirous of starting the Degree/Diploma/certificate courses has to approach the Council through the respective State Government/Union Territory Administration. The State Government/Union Territory Administration is required to assess the requirements of various professionals. Similarly, the State Government/Union Territory Administration must indicate in clear terms whether they are or not in favour of starting of a college/or institutions managed by a Non-Government Organisation.
3. The basic aspects that need to be verified and checked by the authorities of the State Government/Union Territory Administrations are :
  - A. Whether the institutions actually exist on the ground and has adequate barrier free infrastructure.
  - B. Whether the institution has valid registration under Indian Societies Act, 1860 and RPwD Act, 2016 (earlier under Persons with Disabilities Act, 1995).
  - C. Whether the State Government/ Union Territory satisfies the requirement of various professionals as proposed by the institution.
  - D. Whether State Government/Union Territory Administration are in the favour of starting of a college or institutions managed by non-government organizations.

4. The NOC from State Government must contain clear version on the above four points in addition to other relevant information as prescribed in the format enclosed with these guidelines.
5. RCI requires that the concern authorities in the State Government/Union Territory administration shall use the attached format for considering the request of the institutions willing to conduct the RCI approved courses for issuance of NOC from the State Government. It may be absolute or in addition to their routine or pre designed format for obtaining such report from the field level officers.
6. The NOC obtain from other levels like Commissioner Disability or Director dealing with disabilities or any other level shall not be considered by the RCI or else in such cases the proper delegation of power from competent authority of State Government should be done under intimation to the Council. But in all cases the field level report is mandatory based on which NOC is to be issued.

\*\*\*\*\*

# F O R M A T

## Sub: Ascertaining Eligibility of Institution to be given NOC For RCI Courses

1. Name of State /Union Territory Administration :
2. Name of institution whose application is to be processed :
3. Name of the course for which NOC is required :
4. Name of other RCI approved courses, run by the institution, if any :
5. Address with e-mail and phone/mobile no. of the institution :
6. Date of receipt of Application of institution :

### Report from the District /Field Level Officers

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Does the institution exist on ground?<br>(If yes, then only the further information should be Ascertained)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| i) Name and address of Institution/Society/Trust  | _____<br>_____<br>_____      |                             |
| ii) Name and address of head of the Institution/Society with contact details, e-mail id and telephone/Mob. number   | _____<br>_____<br>_____      |                             |
| iii) Address of the place where the proposed training will be conducted   | _____<br>_____<br>_____      |                             |
| 2. i) Whether the institution is registered under Society Registration Act, 1860 and its registration is valid ?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ii) Whether the Institution is registered under Section 51 of RPwD Act, 2016 (earlier under Section 52 of the PWD Act, 1995) and has not been expired?<br>(If yes, check details and take a copy of registration and only then proceed further) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Whether there is requirement of professionals in the district as desired by the institution ( As per requirement of RCI Regulation, 1997 Section 24(2) )   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

- |    |   |                              |                             |
|----|---|------------------------------|-----------------------------|
| 4. | Whether you are in favour to run the desired course in the proposed area through NGO (As per RCI Regulation 1997, Section 24(3) )   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. | A. Whether institution has sufficient infrastructure to run the proposed course   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|    | B. Whether the institution has barrier free environment   |                              |                             |
|    | (i) toilets   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|    | (ii) ramps  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|    | (iii) classrooms  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. | A. Whether the institution has its own special school<br>Or   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|    | B. Whether the institution has a sustainable arrangement with a Govt./Govt. approved/recognized special school at least for three years?<br>(If yes, check details of children such as the number of children indicating type of disability and name of special school)<br>Or | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|    | C. Whether the institute has adequate facilities ( applicable for therapeutic courses)  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. | Whether the institution is working in area of disability or have adequate experience in the relevant field<br>(This may be verified from Memorandum of Association or objectives of the Society/Institutes)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. | Whether the institution has clean record and reputation and has never been black listed   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. | Whether the institution has barrier free environment  |                              |                             |
|    | (iv) Toilets  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|    | (v) ramps   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|    | (vi) Classrooms   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Recommendation of inspecting officers based on the above facts and the assessment of the requirement of professionals in the State/U.T. Administration in the relevant field:

---



---



---



---

Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Department: \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Department: \_\_\_\_\_

Date : \_\_\_\_\_

(Seal)

(Seal)

Note : (i) The field level inspection has to be conducted jointly by two senior officers, one of them should be the district level officer dealing with disability and another may be some magistrate or other senior district level officer.

(ii) If the answer to any of the points No. 1 to 8 is 'NO' then NOC should not be issued.

## Report from the Directorate level / State Level for NOC

Based on the Report from District / Field level Officer, and analyzing of records concerning to the aforesaid organization, we do hereby recommend to grant NOC to the institution/organization/trust namely .....  
.....for running  
the .....course for the period from.....to  
..... (years).

Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date : \_\_\_\_\_

(Seal)

Note: NOC should be recommended for minimum of 03(three) years or as per State Policy.

## NOC from the Government Level

Based on the Report from Directorate level / State Level, and analyzing of records concerning to the aforesaid organization, we do hereby grant NOC to the institution/organization/trust namely.....  
.....for running the  
.....course for the period from.....to ..... (years).

Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date : \_\_\_\_\_

(Seal)

Note: NOC should be given for minimum of 03(three) years or as per State Policy.