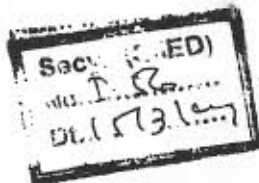


MOST IMMEDIATE



No. 11017/7/2002-SCD-V
Government of India
Ministry of Social Justice and Empowerment

Shastri Bhavan, New Delhi.
Dated the 24th February 2004.

To

All State Governments and UT Adms.

Subject: Centrally Sponsored Scheme of Post Matric Scholarship for students belonging to Scheduled Castes regulations governing the scheme w.e.f. 1.4.2003 - regarding.
Sir/Madam,

I am directed to refer to this Ministry's order of even number 28.1.2004 on the subject mentioned above and to send herewith the revised regulations governing the scheme with effect from 1.4.2003.

2. Hindi version will be sent later.
3. These regulations may be given wide publicity so as to reach the target beneficiaries and the implementing agencies.

(Hasib Ahmad)
Director
Tele: 23388541

Copy forwarded for information and necessary action to :

1. The Planning Commission (BC Division), Yojana Bhavan, New Delhi.
2. Ministry of Finance, Department of Expenditure, Plan Finance-II, North Block, New Delhi.
3. The Advisor, PAMD, Planning Commission, Yojana Bhavan, New Delhi.
4. The Ministry of Human Resource Development, Department of Secondary and Higher Education, Shastri Bhavan, New Delhi-01
5. Ministry of Tribal Affairs, Shastri Bhavan, New Delhi-01
6. National Commission for SCs and STs, Lok Nayak Bhavan, New Delhi.
7. Media Unit/Information Officer Ministry of Social Justice and Empowerment, P.I.B., Shastri Bhavan, New Delhi-01.
8. NIC(SJ&E), Shastri Bhavan, New Delhi.

(Hasib Ahmad)
Director

Copy to:

1. PS to Minister(SJ&E)/MOS(SJ&E)/Secretary(SJ&E)/AS(SJ&E)/FA(SJ&E).
2. All Joint Secretaries in Ministry of Social Justice and Empowerment.
3. All Sections/Desks/Cells in SCD Division.
4. P.A.O., Ministry of Social Justice and Empowerment.

(Hasib Ahmad)
Director

**SCHEME OF POST MATRIC SCHOLARSHIPS TO THE
STUDENTS BELONGING TO SCHEDULED CASTES
FOR STUDIES IN INDIA**

**REGULATION GOVERNING THE AWARD OF SCHOLARSHIP
(APPLICABLE FROM 1ST APRIL 2003)**



**GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
NEW DELHI.**

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MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT

**SCHEME OF POST MATRIC SCHOLARSHIPS TO THE STUDENTS
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**REGULATION GOVERNING THE AWARD OF SCHOLARSHIP
(APPLICABLE FROM 1ST APRIL 2003)**

I. OBJECT

The objective of the scheme is to provide financial assistance to the Scheduled Caste students studying at post matriculation or post-secondary stage to enable them to complete their education.

II. SCOPE

These scholarships are available for studies in India only and are awarded by the government of the State/Union Territory to which the applicant actually belongs i.e. permanently settled.

III. CONDITIONS OF ELIGIBILITY

- i) The scholarships are open to nationals of India.
- ii) These scholarships will be given for the study of all recognised post-matriculation for post-secondary courses pursued in recognised institutions with the following exceptions:
"Scholarships are not awarded for training courses like Aircraft Maintenance Engineer's Courses and Private Pilot licence Courses. Courses at Training - Ship Dufferin (Now Rajendra), courses of training at the Military College, Dehradun, courses at Pre-examination Training Centres of all India and State levels."
- iii) Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the Matriculation or Higher Secondary or any higher examination of a recognised University or Board of Secondary Education, will be eligible.
- iv) Candidates who after passing one stage of education are studying in the same stage of education in different subject eg. I.Sc after I.A. or B.Com after B.A. or M.A. in other subject will not be eligible.

- v) Students who, after having completed their educational career in one professional line, e.g. LLB after B.T./B.Ed. will not be eligible. From the academic year 1980-81, studies in two professional courses are allowed.
- vi) Students studying in Class XI of the Higher Secondary School courses of the XII Class of the Multipurpose High School will not be eligible for it being a continuous school course. However, in cases where tenth class examination of such courses is treated as equivalent to Matriculation and students who after passing tenth class join other courses, such students will be treated as post-matric students and will be eligible for the award of scholarships.
- vii) Students pursuing Post-graduate courses in medicine will be eligible if they are not allowed to practice during the period of their course.
- viii) Students who after failing or passing the under graduate/post-graduate examinations in Arts/Science/Commerce join any recognised professional or Technical certificate/diploma/degree courses will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except courses in Group 'I'.
- ix) Students who pursue their studies through correspondence courses are also eligible. The term correspondence includes distant and continuing education.
- x) Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.
- xi) All children of the same parents/guardians will be entitled to receive benefits of the scheme.
- xii) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the dates he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or adhoc monetary help from the State Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.

- xiii) Scholarship holders who are receiving coaching in any of the pre-examination training centres with financial assistance from the Central Government/ State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

Note 1: It is mentioned under the item III (condition of eligibility) of these regulations that the scholarship will be given for the study of all recognised post-matriculation or post-secondary courses pursued in recognised institutions, the list of courses grouped (I to IV) is only illustrative and not exhaustive. The State Governments/Union Territory Administrations are, thus, themselves competent to decide the appropriate grouping of courses at their level as advised vide this Ministry's letter No.11017/13/88-Sch.Cell, dated 3.8.1989.

IV. MEANS TEST

Scholarships will be paid to the students whose parents/guardians' income from all sources does not exceed Rs. 1,00,000/- per annum.

NOTE 1: So long as either of the parents (or husband in the case of married unemployed girl student) is alive, only income of the parents/husband, as the case may be, from all sources has to be taken into account and of no other member even though they may be earning. In the form of income declaration, income is to be declared on this basis. Only in the case where both the parents (or husband in the case of married but unemployed girl student) have died, the income of the guardian who is supporting the student in his/her studies has to be taken. Such students whose parent's income is affected due to unfortunate death of one of earning parents and resultantly comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence takes place. Applications for scholarships from such students can be considered even after lapse of last date of receipt of applications, on compassionate grounds.

NOTE 2: House rent allowance received by the parents of a student shall be exempted from the computation of 'income' if the same has been permitted to be exempted for purpose of Income tax.

NOTE 3: Income certificate is required to be taken once only i.e. at the time of admission to courses which are continuing for more than one year.

NOTE 4: The revised income ceilings account for Consumer Price Index for Industrial workers upto October 2002. Income Ceiling would be revised once in every two years linking it with Consumer Price Index for Industrial Workers for the month of October of the year, preceding the year of revision and will be made effective from April.

V. VALUE OF SCHOLARSHIP

The value of scholarship includes maintenance allowance, additional allowance for students with disabilities, reimbursement of compulsory non-refundable fees, study tour charges, thesis typing/printing charges, book allowance for students pursuing correspondence courses and book bank facility for specified courses, for complete duration of the course. The details are as follows:

(i) Maintenance allowance:

<u>Groups</u>	<u>Rate of Maintenance allowance (in Rupees per month)</u>	
	<u>Hostellers</u>	<u>Day Scholars</u>
Group I Degree and Post Graduate level courses (including M.Phil, Ph.D and Post Doctoral research) in Medicines (Allopathic, Indian and other recognised systems of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications/Science. Commercial Pilot License (including helicopter pilot and Multi Engine rating) Course.	740	330
Group II Other professional and technical graduate and Post Graduate (including M.Phil, Ph.D and Post Doctoral research) level courses not covered in Group I. C.A/ICWA/CS/ etc. courses. All Post Graduate, Graduate level Diploma courses, all Certificate Level Courses	510	330
Group III All other courses leading to a graduate or above degree(not covered in group I & II).	355	185
Group IV All post matriculation level courses before taking up graduation like classes XI and XII in 10+2 system and intermediate examination etc, not covered in Group 'II' or 'III'. ITI courses, other vocational courses (if minimum required qualification to pursue the course is at least matriculation).	235	140

Note 1: Commercial Pilot License Course (CPL)

CPL course would include Commercial Helicopter Pilot License (CHPL) and multi-engine rating training on A-320 and similar aircrafts even after the candidate has got scholarship

for multi-engine rating training with the CPL course. CPL course is covered under Group 'I'. The number of awards for CPL will be 20 per annum. Consequent upon receiving applications from concerned students, concerned State Governments/UT Admns. should scrutinise them for determining their eligibility under the scheme and thereafter recommend the number of eligible applicants for CPL training (with their names) each financial year to Ministry of Social Justice & Empowerment (their applications need not be sent to the Ministry). Upon receipt of such information, Ministry of Social Justice & Empowerment will give clearance to the concerned States/UTs on the first-come-first served basis upto 20 awards for the country as a whole. Selected candidates are provided a maintenance allowance at the rates applicable to Group 'I' courses i.e. Rs.740 per month for hostlers and Rs.330 per month for day scholars. In addition all compulsory fees, including flight charges are to be provided as fee.

Note 2:M.Phil and Ph.D courses are post-graduation courses. Scholarship to such students may be paid at the rates of maintenance allowance for Group 'I' or 'II' depending on the course under these groups.

Note 3:Normally the term 'Hostel' is applicable to a common residential building and a common mess for the students run under the supervision of the educational institution authorities. In case the college authorities are unable to provide accommodation in the college Hostel, an approved place of residence can also be treated as Hostel for the purpose of this scheme. The place will be approved by the Head of the Institution after due inspection and keeping in view the rules and regulations laid down by the University, if any. In such case, a certificate to the effect that the student is residing in an approved place of residence, as he is unable to get accommodation in the college hostel should be furnished by the Head of Institution.

It is further clarified that such deemed hostels should consist of such accommodation as is hired at least by a group of 5(five) students living together, usually with common mess arrangements.

Note 4. Scholars who are entitled to free board and/or lodging will be paid maintenance charge at 1/3rd at Hostlers' rate.

✓ ii) **Additional Allowances for SC students with disabilities**

(A) Reader Allowance for blind Scholars

<u>Level of Course</u>	<u>Reader Allowance (Rs. Per month)</u>
Group I,II	150
Group III	125
Group IV	100

- (B) Provision of transport allowance upto Rs.100 per month for disabled students, if such students do not reside in the hostel, which is within the premises of educational institution. The disability as per the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 is defined as blindness, low-vision, leprosy-cured, hearing impairment, locomotor disability, mental retardation and mental illness.
- (C) Escort Allowance of Rs.100/- per month for severally handicapped day scholar students with low extremity disability.
- (D) Special Pay of Rs.100/- per month is admissible to any employee of the hostel willing to extend help to a severely orthopaedically handicapped student residing in hostel of an educational institution, who may need the assistance of a helper.
- (E) Allowance of Rs.150/- per month towards extra coaching to mentally retarded and mentally ill students.

The provisions in (B) to (D) will also apply to such leprosy -cured students.

Note 1: The disabled students belonging to Scheduled Castes covered under the Scheme can also get such additional benefits from other Schemes, which are not covered under the scheme.

Note 2: The disability as defined under the said Act has to be certified by competent medical authority of the State Govt./UT Administration.

iii) Fees

Scholars will be paid enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/Board. Refundable deposit like caution money, security deposit will, however, be excluded.

Note: Compulsory non-refundable fee charged by recognised institutions against free and paid seats of recognised courses can be fully reimbursed as per the fee structure approved by the competent State/Central Government authority. However, while sanctioning scholarship against paid seats, State Governments should make the income verification compulsory.

iv) Study Tours

Study tour charges upto a maximum of Rs.1000 per annum, limited to the actual expenditure incurred by the student on transportation charges etc. will be paid to the scholars studying professional and technical courses, provided that the head of the institution certifies that the study tour is essential for the scholar for completion of his/her course of study.

v) Thesis Typing/Printing Charges

Thesis typing/printing charges upto a maximum of Rs.1000 will be paid to research scholars on the recommendation of the Head of the Institution.

vi) **Correspondence courses including distance and continuing education**

The students pursuing such courses are also eligible for an annual allowance of Rs.750/- for essential/prescribed books, besides reimbursement of course fees.

vii) **Book Banks**

1. Book Banks are to be set up in all the Medical, Engineering, Agriculture, Law and Veterinary Degree Colleges and Institutes imparting Chartered Accountancy, MBA and alike Management courses and Polytechnics where Scheduled Caste students are in receipt of Post Matric Scholarship. The set of text books will be purchased for 2 such SC students at various stages except in respect of Post-graduate courses and Chartered Accountancy where it will be one set for each student. However, the ratio of sets and students will have to be adjusted to the total number of sets that could be procured within the total resources allocated to the State concerned.
2. The details of courses covered for setting up of Book Banks, ceiling of admissible expenditure per set of books and sharing criteria are given below:

S.No	Courses	Sharing criteria	Ceiling per set(or actual cost whichever is less) (In rupees)
1.	Degree courses in Medical/Engineering	1 set for 2 students	7,500
2.	Degree courses in veterinary	-do-	5,000
3.	Degree courses in Agriculture	-do-	4,500
4.	Polytechnics	-do-	2,400
5.	A. Post Graduate courses in Medical, Engineering, Agriculture and veterinary courses and such other technical/alike courses as are approved by the Universities/institutes of higher learning. B. Law courses, L.L.B. (3 years and 5 years) LL.M. (2 years) C. Chartered Accountancy (intermediate and final) D. M.B.A. (2 years) and similar	1 set per student	5,000

	courses		
	E. Bio-Sciences		

For storage of books and contingencies etc., the cost of steel almirah for storing books of each Book Bank including contingencies like transportation etc. the following expenses are admissible:

- (i) Rs. 2000 or actual cost whichever is less.
- (ii) 5% of the grant may be earmarked for expenses on binding, stitching etc.

Note: The said sets of books also include Braille Books, Talking Books, Cassettes for the visually Handicapped students.

3. The Book Banks are to be set up in all the recognised colleges/institutions where these courses are being offered as recognised courses.
4. Purchase of books for these Book Banks will be restricted to the prescribed text books for the entire courses.
5. The State Governments may constitute Expert Groups consisting of members from selected colleges/educational institutions of different regions to decide the adequate number of text books in a set(not reference books) required for each course.
6. The life period of one set of books has been fixed at 3 years. Thereafter the books may be disposed of by the institutions in the same manner as the books in the library subject to the guidelines, if any, of the State Government/UT Administration in this regard.
7. These books are to be supplied to SC students in installments, depending on the course, semester structure etc.
8. The following rules shall govern the distribution of books to the students:
 - (i) Each SC student will be provided with an identity card for this purpose.
 - (ii) Each SC student will be required to submit requisition for borrowing books from the Book Bank in a form to be provided for this purpose.
 - (iii) The books would be returned to the Book Bank at the end of each term. The Principal of the college/institution will make every effort to ensure that those students who complete their course or those who drop out in the middle, return the books belonging to the Book Bank.

- (iv) It is the responsibility of the student concerned to maintain the books supplied to them from the Book Bank, in good condition.
- (v) Any case of loss or damage to the books would attract penalty. In case of serious damage or loss of books, the student concerned will have to bear the cost of the book.

VI) SELECTION OF CANDIDATES

- i) All the eligible Scheduled Caste candidates will be given scholarships subject to the application of Means Test prescribed in these Regulations.
- ii) Candidates belonging to one State but studying in other State will be awarded scholarships by the State to which they belong and will submit their applications to the competent authorities in that State. In the matter of exemption from fees or other concessions also they will be treated as if they were studying in their own State.

VII) DURATION AND RENEWAL OF AWARDS

- i) The award once made will be tenable from the stage at which it is given to the completion of course subject to good conduct and regularity in attendance. It will be renewed from year to year provided that within a course which is continuous for a number of years, the scholar secures promotion to the next higher class irrespective of the fact whether such examinations are conducted by a University or the Institution.
- ii) If a Scheduled Caste scholar pursuing Group I courses fails in the examination for the first time, the award may be renewed. For second and subsequent failure in any class, the student shall bear his/her own expenses until he/she secures promotion to the next higher class.
- iii) If a scholar is unable to appear in the annual examination owing to illness and or on account of any other unforeseeable event, the award may be renewed for the next academic year on submission of medical certificate and/or other required sufficient proof to the satisfaction of the Head of the Institution and his/her certifying that the scholar would have passed had he appeared in the examination.
- iv) If according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship.

VIII. PAYMENT

- i) Maintenance allowance is payable from 1st April or from the month of admission, whichever is later, to the month in which the examinations are completed, at the end of the academic year (including maintenance allowance during holidays), provided that if the scholar secures admission after the 20th day of a month, the amount will be made from the month following the month of admission.
- ii) In case of renewal of scholarships awarded in the previous years, maintenance allowance will be paid from the month following the month upto which scholarship was paid in the previous year, if the course of study is continuous.
- iii) The Government of the State/Union Territory Administration, to which they belong, in accordance with the procedure laid down by them in this regard, will pay the scholarship money to the selected students.
- iv) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.

IX. OTHER CONDITIONS FOR THE AWARD

- i) The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
- ii) If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
- iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the Institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

- iv) A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
- v) The regulations can be changed at anytime at the discretion of the Government of India.

X. ANNOUNCEMENT OF THE SCHEME

All the State Governments will announce in May-June, the details of the scheme and invite applications by issuing ~~an advertisement~~ in the leading newspapers of the State and ~~through other media outfits~~. All requests for application forms and other particulars should be addressed to the Government of State/Union Territory Administration to which the scholars actually belong. The applicant should submit the completed application to the prescribed authority before the last date prescribed for receipt of applications.

XI. PROCEDURE FOR APPLYING

- i) ✓ An application for scholarship should comprise:
 - a) one copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned States/UTs).
 - b) One copy of the passport size photograph with signatures of the student thereon (for fresh scholarship).
 - c) One attested copy of certificates, diploma, degree etc. in respect of all examinations passed.
 - d) A certificate (in original) of Caste duly signed by an authorised Revenue Officer not below the rank of Tehsildar.
 - e) An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.
 - f) A receipt in acknowledgement of the scholarship in the previous year on the form attached to the application only duly counter-signed by the Head of the Institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
- ii) Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer

specified for this purpose by the Government of State/Union Territory to which the student belongs, in accordance with the instructions issued by them from time to time.

XII. FUNDING PATTERN OF THE SCHEME

The Scheme is implemented by the State Governments and Union Territory Administrations, which receive 100% central assistance from Government of India for the total expenditure under the scheme, over and above their respective Committed Liability. The level of Committed Liability of respective State Governments/Union Territory Administrations for a year is equivalent to the level of actual expenditure incurred by them under the Scheme during the terminal year of the last Five Year Plan Period and is required to be borne by them for which they are required to make required provision in their own budget. The North Eastern States have, however, been exempted from making their own budgetary provisions towards Committee Liability from Ninth Plan Period (1997-2002) onwards and the entire expenditure under the Scheme in respect of them will be borne by Government of India.

All the State Governments and Union Territory Administrations implementing the scheme will furnish data of beneficiaries and expenditure under the scheme, to Government of India, as and when required. Financial assistance given under the scheme shall not be utilized for any other purpose.

<>

REFERENCES:

Reference para of Regulations

1. III(v)
2. III(x)
3. III(xi), III((xii))
4. IV Note 1
5. IV Note 2
6. IV note 3
7. IV note 4
8. V Group 'A' (I)
9. V(I) note 1
10. V(I) note 2
11. V(I) note 3
12. XI

letter reference no.

- F.No.11917/37/79/SC&BCD-III dated 20.6.80
F.No.11017/23/-80-SCBCD-III dated 21.6.1980
F.No.1017/4/97-SCD-V dated 10.7.98
F.No.11017/2/2001-SCD-V dated 14.10.2001
F.No.11017/2/94-Sch.Cell dated 27.12.94
F.No.11017/1/92-Sch.Cell dated 14.2.96
F.No.11017/10/94-Sch.Cell dated 22.7.94
F.No.11017/8/97-Sch.Cell dated 3.4.98
F.No.11017/1/93-Sch.Cell dated 7.4.95
1.F.No.11017/2/91-Sch.Cell dated 24.7.92 &
2.F.No.11017/9/91-Sch.Cell dated 1.2.94
3.F.No.11017/3/2002-SCD-V dated 19.3.02
4.F.No.11017/3/2000-SCD-V dated 27.4.01, 19.5.03 & 16.06.03
F.No.11017/2/92-Sch.Cell dated 8.4.94
F.No.11017/11/93-Sch.Cell dated 31.3.95
F.No.11017/4/97-SCD-V dated 10.7.98