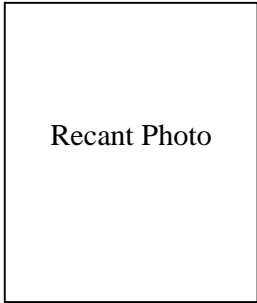


Application Form



Job Code: DCPU-____

Position Applied For: _____

[1] PERSONAL INFORMATION:

Name _____

Residential Address: _____

Phone Number: _____ Mobile Number: _____

Email id: _____

Sex: Female Male

Date of Birth:

Disability, if any:

Have you been charge-sheeted, convicted of or pleaded guilty to an offence? Yes_____ No_____

If yes particulars thereof and present status: _____

Have you been associated with any organization that has been blacklisted OR has been proved of financial fraud ? Yes_____ No_____

If yes, please explain:

What date are you available to start work? _____

[2] EDUCATION INFORMATION: Please give details of your education track record (from high school to PG)

Sl. No.	Qualifications (Degree/PG) with specialization	Name of the College/University	Degree	Period (from -to)	% of Marks scored

Highlight Trainings you have attended (list only the trainings that are related to women & child protection)

Topic of Training	Training organized by – venue	Duration of the training

[3] EMPLOYMENT HISTORY : [Give details of the last 3 postings]

Name of the Organisation	Position held / Designation	Period (from-to)	Address Phone: Email:	Job Responsibilities	Last Salary drawn	Reasons for Leaving

Total no. of years employment experience_____

Work experience in collaboration with NGO/Govt.. depts./agencies if any

Position held / Designation	Name of the Project /Program	Name of the Organisation / Dept../Agency partnered with.	Duration of such collaboration/partnership

May We Contact Your Present Employer? Yes _____ No _____

Computer Skills: How do you rate yourself.

Skill in using the computer	Excellent/ Good / Average /No experience
Skill in using the MS-Word, MS-Excel & Power point.	Excellent/ Good / Average /No experience
Skill in using the using the internet	Excellent/ Good / Average /No experience

Skills and Competencies you have that would benefit the program here:

i. _____

ii. _____

iii. _____

Your Achievements in the area of women and child protection: _____

Awards/Citations received: _____

References: (Please give details of two references)

(1) Name/Title Address & Phone no: _____

Relationship with referee: _____

(2) Name/Title Address & Phone no: _____

Relationship with referee: _____

I certify that the information furnished by me in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above (including the enclosed documents).

Signature _____

Date _____

DISTRICT CHILD PROTECTION UNIT RAJKOT

VECANCY OF 11 MONTH CONTRECT BASE - DETAIL SHEET OF ELIGIBILITY CRITERIA & EXPERIENCE FOR DIFFERENT DESIGNATIONS

Job Code	designation	No.of posts	Monthly remuneration (fixed in rs.)	Educational qualifications	Experience
DCPU-01	District child protection officer	01	19000/-	p.g.rural management/ social science /master of social work (first class)	5 years of experience in development sector or specific lesser experience in the area of child protection /child right
DCPU-02	Protection officer-institutional care	01	12000/-	p.g.rural management/ social science /master of social work (first class)	3 years of experience in development sector or specific lesser experience in the area of child protection /child right
DCPU-03	Protection officer-non-institutional care	01	12000/-	p.g.rural management/ social science /master of social work (first class)	3 years of experience in development sector or specific lesser experience in the area of child protection /child right
DCPU-04	Legal cum probation officer	01	12000/-	L.L.M/L.L.B with relevant degree in development sector desired(first class)	3 years of experience in handling legal matters in development sector or specific lesser experience in the area of child protection /child right
DCPU-05	Counselors	01	8000/-	Master in clinical psychology/child psychology /social science/master of social work(first class)	2 years of experience in development sector or specific lesser experience in the area of child protection /child right
DCPU-06	Social workers	02	8000/-	Master in rural management/ social science /master of social work (first class)	1 years of experience in development sector or specific lesser experience in the area of child protection /child right
DCPU-07	accountant	01	8000/-	Master / bachelor in commerce (first class)	2 year relevant experience of accounting functions. Candidate must be acquainted with tally and shall be able to handle function independently.
DCPU-08	Data analyst	01	8000/-	Graduate in any discipline.(first class) computer degree with operating knowledge of SPSS	1 year relevant experience of data analysis
DCPU-09	Assistant cum data-entry operator	01	5000/-	Graduate in any discipline.(first class) Certificate course in computer with typing speed of minimum 40 wpm.	1 year relevant computerized data entry experience
DCPU-10	Out reach workers	02	4000/-	Bachelor of rural studies/rural management/social work/ graduate of any discipline(first class)	Experience of working in government's projects like NRHM,ICDS,rural development,etc.would be desirable

NOTE – application form available on this website . <http://sje.gujarat.gov.in>