



CHAPTER – 9

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- 9.1 For taking decision on various issues, decisions are taken in respect of powers delegated for disposal of cases at various levels under rules / resolutions / circulars, provisions of Govt. of Gujarat in relation to office procedure and various works / schemes prescribed for non sachivalaya offices
- 9.2 As per order of delegation of power / allocation of works, papers are put up at the level of Deputy Director, Accounts Officers / Joint Director / Director and if required, sanction is obtained from Social Justice and Empowerment Department of the Govt. by making proposals.
- 9.3 Public is intimated by letter.
- 9.4 Generally letters are put up by the branch and it is presented to competent authority for decision. At each stage of representation, the concerned officer to whom file is placed expresses his independent opinion or if he agrees with subordinate officer, he grants sanction.
- 9.5 Competent Authority decides finally according to Rules of Business prevalent other standing instructions and rules of delegation of powers.
- 9.6 The matters to be decided in respect of important cases by Public Information Officers are given below separately.

No .	Subject to be decided	Guideline / directions if any	Implementation process	Designation of officers dealing with decision	Contact officer	If not sanctioned with the decision where to appeal.
1	2	3	4	5	6	7
1	Panel action for Grant in aid Ashramshalas / hostels	Govt. institution / issued for implementation of Ashramshala / hostel scheme	On having inspection report put up of district officer the institution is issued a show cause notice, decision is given after personal hearing.	Director	Director, Dev. Caste Welfare, Gujarat State, Gandhinagar	Social Justice and Empowerment Department
2	Ravishankar Maharaj Award	Govt. guidelines for scheme	Advertisement is given in newspapers proposals are invited and selection is made by committee	Director	Director, Dev. Caste Welfare, Gujarat State, Gandhinagar	Decision of the committee is final
3	Sanction of	Govt.	On receipt of	Director	Director,	Social

	assistance for publication of literature	guidelines for scheme	applications action is taken as per rules and sanction is given		Dev. Caste Welfare, Gujarat State, Gandhinagar	Justice and Empowerment Department
4	Disciplinary action against employees	As per discipline and appeal rules	As per discipline and appeal rules	Director	Director, Dev. Caste Welfare, Gujarat State, Gandhinagar	As per discipline and appeal rules
5	Scholarship for higher studies abroad	Instruction of the Govt. for scheme	On receipt of application action is taken as per rules and sanction is given	Director	Director, Dev. Caste Welfare, Gujarat State, Gandhinagar	Social Justice and Empowerment Department
6	Loan assistance for independent profession of doctor	Instruction of the Govt. for scheme	On receipt of application action is taken as per rules and sanction is given	Director	Director, Dev. Caste Welfare, Gujarat State, Gandhinagar	Social Justice and Empowerment Department
7	Loan for training of commercial pilot license	Instruction of the Govt. for scheme	On receipt of application action is taken as per rules and sanction is given	Director	Director, Dev. Caste Welfare, Gujarat State, Gandhinagar	Social Justice and Empowerment Department