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**SPEED POST**

भारत सरकार  
Government of India  
अल्पसंख्यक कार्य मंत्रालय  
Ministry of Minority Affairs  
11वीं फ्लोर, पर्यावरण भवन,  
ली.जी.ओ. कॉम्प्लेक्स, लोधी रोड, नई दिल्ली-110003  
C.G.O. Complex, Lodhi Road, New Delhi-110003

D.O.No.9(1)/2006-PP.I

Dated: 20<sup>th</sup> December, 2007

Dear Shri Patel

The Ministry of Minority Affairs has introduced a scheme of Post-matric scholarship for higher education from class XI up to Ph.D, technical and vocational courses of Industrial Training Institutes/ Industrial Training Centres (affiliated with NCVT) of class XI and XII level for students belonging to minority communities notified by the Central Government. This is a Centrally Sponsored Scheme(CSS), funded entirely by the Central Government and will be implemented through the State Governments/UT Administrations during the Eleventh Five Year Plan (2007-12) beginning from 2007-08.

2. As per the provisions of the scheme, the concerned State Government/UT Administration is expected to advertise the scheme, well in time every year, inviting applications from eligible students for award of scholarship. However, as the scheme has been approved only on 29/11/2007, the scheme may be advertised positively by end of December, 2007. The format of the draft advertisement is enclosed **(Annexure-I)**. Necessary details in the draft advertisement like full address, telephone no., etc. of the concerned office that will receive the applications, may be filled in at your level. You may like to give time upto end of January, 2008 for receipt of applications from the students through the concerned school/college/institute/appropriate authority.

3. As the number of scholarships is fixed, State/UT-wise distribution of scholarships for the year 2007-08 has been made on the basis of minority population of 2001 Census. The State/UT-wise and community-wise distribution is enclosed **(Annexure-II)**.

4. It may be seen that provision of 2% of the budgeted amount for the scheme has been kept for administrative expenses. It is envisaged that each State/UT will set up IT enabled computer cell in the concerned department to implement the scheme and administrative expenses for this cell, as permissible, will be borne by this Ministry. Specifications for IT hardware, minimum qualification for personnel to be engaged on contract basis and minimum room space for implementation of the scheme have

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already been conveyed to the State Government/UT Administration vide this Ministry's letter No.1(1)/2006-PP-I dated 24.10.2007. You may like to send your proposal limiting the items to desktop computer, printer and engaging a computer skilled person on contract basis for maintaining the data of this scholarship scheme.

5. A copy of the scheme, along with format of application to be filled by the student, is enclosed (**Annexure-III**). Format to be filled by State/UT for release of grant-in-aid, utilization certificate form, details of each student & school/college/institute and check-list is enclosed (**Annexure-IV**).

6. This Ministry vide letter No.1(1)2006-PP-I dated 24.1.2007 has already advised your State/UT to open appropriate head of account with the provision in the budget for 2007-08. I hope this has already been done. If not, you may take 'immediate action' to have this scheme reflected in the budget. **I shall be grateful if you confirm this.**

7. May I request you to ensure that the advertisements are placed in prominent newspapers in the State/UT by end of December, 2007, giving time up to end of January, 2008 for receipt of applications from the students through school/college/institute/appropriate authority. I shall be grateful if proposal for sanction and release of funds for setting up the computer cell for this scholarship scheme could be sent at the earliest. Further, the proposal for sanction and release of fund for scholarship in the prescribed format at **Annexure - IV** may be sent positively by 15th February, 2008.

Regards,

Yours sincerely,

(Pradeep Sen)

Shri R.M. Patel,  
Principal Secretary,  
Social Justice & Empowerment Deptt.,  
Govt. of Gujarat,  
New Sachivalaya Complex,  
Gandhinagar - 382 010



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## **SCHEME OF 'POST-MATRIC SCHOLARSHIP' FOR STUDENTS BELONGING TO THE MINORITY COMMUNITIES**

### **1. BACKGROUND**

The Prime Minister's New 15 Point Programme for the Welfare of Minorities was announced in June, 2006. It provides that a post-matric scholarship scheme for meritorious students from minority communities would be implemented.

### **2. OBJECTIVE**

The objective of the scheme is to award scholarships to meritorious students belonging to economically weaker sections of minority community so as to provide them better opportunities for higher education, increase their rate of attainment in higher education and enhance their employability.

### **3. SCOPE**

The scholarship is to be awarded for studies in India in a government or private higher secondary school/college/university, including such residential institutes of the Government and eligible private institutes selected and notified in a transparent manner by the State Government/Union Territory Administration concerned. It will also cover technical and vocational courses in Industrial Training Institutes/ Industrial Training Centres affiliated with the National Council for Vocational Training (NCVT) of classes XI and XII level.

### **4. ELIGIBILITY**

Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parent's/guardian's, from all sources does not exceed Rs.2 lakh.

### **5. DISTRIBUTION**

Muslims, Sikhs, Christians, Buddhists and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992. The distribution of scholarship among the States/UTs will be made on the basis of population of the above notified minorities in the States/UTs of Census 2001.

### **6. EARMARKING FOR GIRL STUDENTS:**

30% of scholarship will be earmarked for girl students. In case sufficient number of eligible girl students are not available, then the balance earmarked scholarships may be awarded to eligible boy students.

### **7. SELECTION PROCEDURE**

Unlike scholarship for SC and ST, there are a fixed number of scholarships for minorities is small and limited. Students from BPL families, having the lowest income shall be given preference in the ascending order. The renewal applications would be fully exhausted before the new applications are considered.



## 8. DURATION

Scholarship will be provided for the entire course. However, maintenance allowance will be given for a period not exceeding 10 months only in an academic year.

## 9. RATE OF SCHOLARSHIP

Actual financial assistance will be provided for course fee/tuition fee and maintenance allowance as given below subject to a maximum ceiling indicated against item concerned:

(Amount in Rs.)

Sl. No.	Item	Hosteller *	Day scholar
1	Admission and tuition fee for classes XI and XII.	Actual subject to a maximum ceiling of Rs.7,000 p.a.	Actual subject to a maximum ceiling of Rs.7,000 p.a.
2	Admission and course/tuition fee for technical and vocational courses of XI and XII level. (Includes fees/charges for raw materials, etc.)	Actual subject to a maximum ceiling of Rs.10,000 p.a.	Actual subject to a maximum ceiling of Rs.10,000 p.a.
3	Admission and tuition fee for undergraduate, post graduate.	Actual subject to a maximum ceiling of Rs.3,000 p.a.	Actual subject to a maximum ceiling of Rs.3,000 p.a.
4	Maintenance allowance for 10 months only in an academic year (Includes expenses for study material, etc.)		
	(i) Classes XI and XII including technical and vocational courses of this level.	Rs.235 p.m.	Rs.140 p.m.
	(ii) Courses other than technical and professional courses at undergraduate and post graduate level	Rs.355 p.m.	Rs.185 p.m.
	(iii) M. Phil and Ph.D. (For those researchers who are not awarded any fellowship by university or any other authority)	Rs.510 p.m.	Rs.330 p.m.

\* Hostellers include students who are not staying in hostel of the school/institute concerned but are staying as paying guest or in rented accommodation in towns/cities which are not the places where their parents reside.



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## 10. IMPLEMENTING AGENCIES

The scheme will be implemented through the State Government/ Union Territory Administration.

## 11. CONDITIONS FOR SCHOLARSHIP

- (i) Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parent's/guardian's, from all sources does not exceed Rs.2 lakh. Unlike scholarship for SC and ST, there are a fixed number of scholarships for minorities and hence preference for selection has been laid down. Students from BPL families, having the lowest income shall be given preference in the ascending order. The renewal applications would be fully exhausted before the new applications are considered.
- (ii) The award will be discontinued if a student fails to secure 50% marks or equivalent grade in the previous final examination. Scholarship will not be awarded for more than the normal period of time taken to obtain certificate/degree/M. Phil degree/doctorate degree.
- (iii) Scholarships will not be given to more than two students in a family.
- (iv) The students should be regular in attendance for which the yardstick will be decided by the competent authority of the school/college/university.
- (v) Income certificate should be on self-certification basis by way of an affidavit on non-judicial stamp paper for self-employed parents and from employer for employed parents.
- (vi) The school/college/university authority will certify the claim of the student of being an outstation students not residing in hostel of the institution concerned on the basis of permanent address and parent's address.
- (vii) Migration of students from one institution to another would not normally be allowed during the course of the academic year except under exceptional circumstances and in the interest of the student's academic career.
- (viii) If a student violates any other term and condition of the scholarship, the scholarship ~~may be suspended or cancelled.~~ The State Government/Union Territory Administration can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.
- (ix) If a student is found to have obtained a scholarship by false statement/certificates, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid shall be recovered, at the discretion of the concerned State Government/Union Territory Administration.
- (x) The State Government/Union Territory Administration will lay down the detailed procedure for processing and sanctioning of scholarships to eligible students.
- (xi) Course fee/tuition fee will be credited to the school's/college's/institution's bank account. Efforts will be made for transferring it electronically through the banks.



- (xii) Maintenance allowance will be credited to the student's bank account. Efforts will be made for transferring it electronically through the banks.
- (xiii) The State Government/Union Territory Administration will maintain a separate account and records relating to the funds received from the Ministry and they will be subjected to inspection by the officers of the Ministry or any other agency designated by the Ministry.
- (xiv) The student obtaining benefits under this scholarship scheme shall not be allowed to avail of benefits under any other scholarship scheme for the same purpose.
- (xv) The State Governments/ Union Territory Administration shall constitute a committee of the departments implementing such scholarship schemes to ensure that the students from the minority community, who may also belong to SC/ST/OBC category, does not avail scholarship from other sources for the same purpose and avail only from one source.
- (xvi) The fund for distribution of scholarships in subsequent years will be released after receiving the utilization certificate for the previous year.
- (xvii) The scheme will be evaluated at regular intervals by the Ministry or any other agency designated by the Ministry and the cost of the evaluation study will be borne by the Ministry under the provision of the scheme.
- (xviii) The State/Union Territory shall place all relevant details of financial and physical achievements on their website.
- (xix) The regulations can be changed at any time at the discretion of the Government of India.

## 12. ADMINISTRATIVE EXPENSES

As the magnitude of data to be entered and processed would be enormous as the scheme gets implemented over the years, there would be a need to engage qualified skilled personnel right from the beginning to ensure that the data based computerised systems are operational. Qualified skilled personnel possessing requisite expertise to operate computer programme designed for this purpose, enter, process, analyse, monitor, retrieve and transfer data should be engaged on contract basis as per need. Data provided by the States/Union Territories will be maintained and managed by the Ministry with personnel of similar expertise to be engaged on contract basis.

A provision not exceeding 2% of the total budget will be made to meet the administrative and allied costs viz. expenditure of the States/Union Territories and the Ministry for office equipments including computers and accessories, furniture, printing of application forms, advertisements, engagement of personnel, etc. This provision will also be used for evaluation and monitoring of the scheme, through outside reputed institutions/agencies engaged by the Ministry of Minority Affairs, Government of India and the State Governments/Union Territory Administrations.



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**13. RENEWAL OF SCHOLARSHIP**

The scholarship, once awarded, may be renewed during the next academic year of the course on the production of certificate that the student has secured 50% marks in the examination.

**14. ANNOUNCEMENT OF SCHEME**

The scheme will be announced by the concerned State Government/Union Territory Administration well in time, through advertisements in the leading language newspapers and local dailies and by using other suitable publicity media.

**15. MODE OF APPLYING**

The concerned State Government/Union Territory Administration will supply the application forms, till such time computerized systems are made operational. The application forms should be received back along with requisite certificates/certifications within the stipulated period.

**16. PATTERN OF FINANCIAL ASSISTANCE**

100% funding will be given by the Central Government to the State Government/Union Territory Administration.

**17. MONITORING & TRANSPARENCY**

The States/Union Territories implementing the scheme shall monitor the financial and physical performance of the scheme at the State/Union Territory level. For this purpose, an IT enabled monitoring mechanism shall be in place. The State/Union Territory will be required to furnish quarterly financial and physical progress reports to the Ministry. The State/Union Territory shall maintain year-wise details of the students receiving scholarship, indicating school/college/institute, location of school/college/institute, government or private, class, gender, new or renewal, permanent address and parents address. The States/Union Territories shall place relevant physical and financial details in their official website.

**18. EVALUATION**

The monitoring of the financial and physical performance of the scheme will be evaluated by assigning evaluation/impact studies to reputed institutions/agencies by the Ministry of Minority Affairs, Government of India.

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